



Housing Authority of the City of Alameda

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To: Honorable Chair and
Members of the Board of Commissioners

From: Lisa Goldman
Acting Chief Executive Officer

Date: April 5, 2011

Re: Award the Contract to Replace Trash Enclosures at Parrot Village and Eagle Village to Empire Engineering and Construction in the Amount of \$178,200 Including Contingencies, and Authorize the Executive Director to Execute the Contract

BACKGROUND

The Fiscal Year 2011 Extraordinary Maintenance Project (EMP) budget includes the replacement of trash enclosures at Parrot Village.

DISCUSSION

Given the current favorable bidding environment, the Housing Authority determined that it might be able to replace the trash enclosures at Parrot Village and Eagle Village for the amount budgeted for Parrot Village alone.

On February 18, 2011, the Housing Authority issued an Invitation for Bids (IFB) for the replacement of eight trash enclosures at Eagle and Parrot Villages. A public notice was placed in the local newspaper and on the Housing Authority's website. In addition, all contractors that have requested placement on the Housing Authority's list of potential contractors for this type of work and all Alameda contractors with a relevant business license were contacted about the IFB.

A pre-bid conference was held on February 24, 2011 to provide interested contractors the opportunity to inspect the site. Nine contracting firms attended this pre-bid conference.

On March 7, 2011, five bids were received and publicly opened, and the results are as follows:

CONTRACTOR	LOCATION	BID AMOUNT
Empire Engineering and Construction	Oakland, CA	\$148,500
Jedco Engineering and Construction	Berkeley, CA	\$148,800
TPA Construction	Rocklin, CA	\$197,700
Bay Construction	Oakland, CA	\$230,000
Pleasanton Engineering	Dublin, CA	\$245,000



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Item #2-C CC
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The Housing Authority has not worked with Empire Engineering and Construction on any previous projects. Staff has checked their references with no negative findings. Staff has also discussed all contract requirements with Empire Engineering and Construction. They will provide the Housing Authority with all necessary insurance documentation and proof of a City of Alameda business license. Bonding requirements will be met prior to commencement of work.

The Housing Commission reviewed the proposed contract at its meeting held on March 16, 2011. The Housing Commission recommends the Board of Commissioners award the contract.

FINANCIAL IMPACT

The budget provides \$180,000 for the replacement of trash enclosures. A 20 percent contingency (\$29,700) is recommended for potential Change Orders, which will increase the contract to a not to exceed amount of \$178,200. Replacement of trash enclosures at both complexes is within the budgeted amount. The budget revision proposed recommends deletion of EV1-12, replacement of trash enclosures at Eagle Village.

RECOMMENDATION

Award the contract to Empire Engineering and Construction in the amount of \$178,200 including contingencies, and authorize the Executive Director to execute the contract.

Respectfully submitted,

A handwritten signature in cursive script that reads "Michael T. Pucci". The signature is written in black ink and is positioned above the printed name and title.

Michael T. Pucci
Executive Director

Exhibit:

1. Contract with Empire Engineering and Construction-on file in the City Clerk's office

